

Warehouse Operative – Edmonton, AB

The Ryerson difference:

Ryerson is one of the largest metal distributors in the industry. We offer an extensive product portfolio, state-of-the-art fabrication and processing capabilities, and a network of service centers throughout North America and beyond. Our customers can count on us to get the metals they need, when they need them, at a competitive price.

Your career at Ryerson will offer meaningful work, competitive rewards and an engaging workplace. We provide extensive training, development and professional advancement, and you will find meaningful opportunities to contribute to the success of the company. Our success has come from providing superior service through highly motivated people. At Ryerson, you will have a job that has IMPACT. www.ryerson.com

The Opportunity:

We are currently looking for a full time **Warehouse Operative** based in the **Edmonton Service Centre**. The Warehouse Operative will report to and work in conjunction with the Warehouse Supervisor, to drive the areas of warehouse operations and health and safety. **This position works the 4:30pm – 1:00am shift.**

Responsibilities:

- Reviews customer orders by selecting the proper material as indicated on the order form
- Checks the specifics of the material against the written order for accuracy
- Keys bar orders and sheet orders in the Mainframe computer system
- Packages the order in a safe and secure manner as per standards and customer requirements
- Transfers the packaged order to a staging area for shipment
- Assists in the shipping, receiving and loading of trucks as well as order picking and packing
- Processes and ships paperwork as required
- Assists in assignments with respect to warehouse housekeeping and equipment maintenance
- Performs all work with adherence to health, safety and environmental practices

Qualifications required:

- High school diploma or equivalent is required
- Experience in a similar role is preferred, preferably in the metal processing and distribution industry
- Tow motor experience an asset, will provide operator certification training
- Overhead crane experience an asset, will provide operator certification training
- Strong computer skills with proficiency in Word, Excel, Access and Mainframes; strong math skills
- Must be able to demonstrate precision measuring skills and competent operation of machinery and material handling equipment
- Keen attention to detail is required
- Effective verbal and written communication skills
- Knowledge of health and safety procedures relevant to the position, in compliance with the provincial regulations and the company's policies
- Ability to work with minimum supervision in a fast paced environment

Interested candidates whose background and qualifications match our requirements are invited to forward their resume in confidence to:

Human Resources
E-mail: canadahr@ryerson.com
Fax: **416-622-8602**

We appreciate all applications; however only those candidates selected for an interview will be contacted directly.



Ryerson Canada Inc.

Ryerson Canada is an Equal Opportunity Employer. We are committed to representing the diverse communities we serve. That's why we encourage applications from visible minorities, aboriginal people, women, and people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.